LIST OF DOCUMENTS

Required to Be Submitted to Complete the Onboarding Procedure with the Brokerage Company "Rioni Capital"

This Appendix contains a list of documents that are mandatory for a company to submit in order to successfully complete the onboarding procedure and conclude a brokerage agreement with the brokerage company "Rioni Capital".

The list of documents is based on the documents specified in Order No. 2 of June 5, 2020 of the Head of the Financial Monitoring Service of Georgia.

Individual Client:

1. Identification document

a. In the case of a citizen of Georgia – a passport of a citizen of Georgia, an ID card, a driving license, or a certificate of a compatriot residing abroad;

b. In the case of a person legitimately residing in the Autonomous Republic of Abkhazia or the Tskhinvali region (former South Ossetian Autonomous Oblast) – a neutral identity card or a neutral travel document. If the person has been assigned only a personal number, its verification shall be carried out based on information contained in the electronic database of the Public Service Development Agency;

c. In the case of a foreign citizen – a passport, or a residence permit issued by the Public Service Development Agency, a temporary identification card issued by the Public Service Development Agency, another document permitted for crossing the customs border of Georgia on the basis of an international agreement and/or Georgian legislation, or a certificate of a compatriot residing abroad;

d. In the case of a stateless person – a residence permit issued by the Public Service Development Agency, a temporary identification card issued by the Public Service Development Agency, or a travel passport.

e. The document must contain a photograph and be valid.

2. Proof of address

a. The Client must confirm the address of actual residence. A supporting document may include:
- a lease agreement;
- a utility bill;
- a bank statement;
- a document confirming address registration or another relevant document issued by the competent authority of the respective state.

b. The document must be dated no earlier than 3 months prior to submission to the Company.

3. SOF/SOW – Source of Funds / Source of Wealth

For the purpose of confirming the source of income and source of wealth, the Company is authorized to request relevant supporting documents, including but not limited to:
- bank account statement;
- document confirming acquisition of property;
- document confirming sale of property;
- document confirming receipt of inheritance;

- document confirming lottery and/or gambling winnings;
- extract from the tax authority, etc.

4. The Company is entitled at any time to request any other document or evidence confirming the relevant fact or circumstance.

5. Submitted documents must be prepared in Georgian or English. If any other language is used, the document must be accompanied by a notarized translation into Georgian or English.

Legal Entity Client:

1. Identification documents

a. In the case of a legal entity registered in Georgia – an extract from the Register of Entrepreneurs and Non-Entrepreneurial (Non-Commercial) Legal Entities of the National Agency of Public Registry;

b. In the case of a legal entity registered in another jurisdiction – an extract from the relevant legal entities register and/or another document confirming registration and existence of the legal entity, issued by the registering authority.

The document obtained for verification of the legal entity must contain the identification data provided for by these rules as of the time of verification and must be dated (date of issue) no earlier than 12 months prior to verification.

2. Head or representative of the legal entity

For the purpose of verification of the legal entity client and its persons having managerial and representative authority, the same documents shall be submitted as provided for in the list of identification documents for an individual client.

3. Proof of address

The document confirming the actual place of business of the legal entity client may include:

- a lease agreement;
- a utility bill;
- a bank statement;
- a document confirming address registration or another relevant document issued by the competent authority of the respective state.

4. SOF/SOW – Source of Funds / Source of Wealth

For the purpose of confirming the source of income and source of wealth, the Company is authorized to request relevant supporting documents, including:

- bank account statement;
- document confirming acquisition of property;
- document confirming sale of property;
- extract from the tax authority;
- audited financial statements for the previous year, etc.

5. The Company is entitled at any time to request any other type of document or evidence having probative value.

6. Submitted documents must be prepared in Georgian or English. If any other language is used, the document must be accompanied by a notarized translation into Georgian or English.

Institutional Client:

1. Identification documents

a. In the case of an entity registered in Georgia – an extract from the Register of Entrepreneurs and Non-Entrepreneurial (Non-Commercial) Legal Entities of the National Agency of Public Registry; or an extract from the shareholders' register;
b. In the case of an entity registered in another jurisdiction – an extract from the relevant legal entities register and/or another document confirming registration and existence of the legal entity, issued by the registering authority;
c. A copy of the license issued by the regulatory authority.

The document obtained for verification must contain the identification data provided for by these rules as of the time of verification and must be dated (date of issue) no earlier than 12 months prior to verification.

2. Head or representative of the institutional client

For the purpose of verification of persons having managerial and representative authority, the same documents shall be submitted as provided for in the list of identification documents for an individual client.

3. Proof of address

The document confirming the actual place of business of the institutional client may include:

- a lease agreement;
- a utility bill;
- a bank statement;
- a document confirming address registration or another relevant document issued by the competent authority of the respective state.

4. SOF/SOW

An institutional client is primarily required to submit audited financial statements for the previous year. The Broker may also request additional documents, including:

- bank account statement;
- brokerage account statement;
- custodial account statement;
- extract from the tax authority.

5. Taking into account the Client's ownership structure and business model, Rioni Capital LLC is entitled to send an individual list of mandatory documents to be submitted to the Client's representative via email.

6. Submitted documents must be prepared in Georgian or English. If another language is used, the document must mandatorily be accompanied by a notarized translation into Georgian or English.